



**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE EAST ORANGE COUNTY WATER DISTRICT (EOCWD)**

**August 19, 2021**

**Call to Order.** A Regular Meeting of the Board of Directors of the East Orange County Water District was called to order by President DOUGLASS DAVERT at 5:03 p.m. on Thursday, August 19, 2021, with President DAVERT leading the Pledge of Allegiance. Pursuant to the California Governor's Executive Order No. N-29-20, there was no public location for attending this board meeting in person. JEFFREY HOSKINSON, Secretary, recorded the minutes of the meeting, attending via videoconference.

The following Directors attended the meeting: Directors RICHARD BELL, DOUGLASS DAVERT, JOHN DULEBOHN, GEORGE MURDOCH, and JOHN SEARS, with Director SEARS attending via videoconference as permitted by Executive Order N-29-20.

Also present, in-person or via videoconference, were:

DAVID YOUNGBLOOD	General Manager
JERRY MENDZER	Operations Manager
JEFF SMYTH	Engineering Manager
SYLVIA PRADO	Administrative Assistant
JEFF HOSKINSON	District Secretary and Legal Counsel
DAVID LOPEZ	Cooperative Strategies
CINDY BYERRUM	Eide Bailly CPAs
HON. JOHN LEWIS	Lewis Consulting
KAITLYN DODSON-HAMILTON	Dodson & Associates
DAVID SOLDANI	Atkinson, Andelson, Loya, Ruud & Romo

There was no in-person public attendance due to COVID-19 restrictions. Other members of the public not listed may have attended via telephone and videoconference.

**Addition of Items Arising After Posting of Agenda Requiring Immediate Action.**  
(Requires 2/3 vote or unanimous vote if less than 2/3 of members are present).

**ACTION TAKEN:** None.

**Public Communications to the Board.** None presented, and Sylvia Prado confirmed that no public comments were received via e-mail.

**Public Hearing on Water Shortage Contingency Ordinance.** Public hearing opened at 5:04 pm. No comments were presented and Sylvia Prado confirmed that no comments were received via e-mail. General Manager David Youngblood presented a brief summary. Public hearing closed at 5:06 pm.

**Public Hearing on Elections by District.** Public hearing opened at 5:07 pm. General Manager Youngblood introduced Mr. David Lopez of Cooperative Strategies, who made a brief presentation to the Board as to factors that could be considered in preparing voting districts. The presentation was followed by discussion from the Board. Director DULEBOHN comments on factoring the three revenue source zones into the evaluation of By-District Voting areas. Director BELL inquired as to ability to expand membership of the Board, to which General Counsel Jeff Hoskinson provided a brief response. Director SEARS comment on the size of the Retail Zone.

No comments were presented and Sylvia Prado confirmed that no comments were received via e-mail. Public hearing closed at 5:24 pm.

**Consent Calendar.**

The Board, on motion from SEARS, seconded by DULEBOHN, approved the Consent Calendar items by unanimous roll-call vote, as follows:

- 1. Minutes:** THE MINUTES OF THE JUNE 17, 2021 REGULAR MEETING OF THE BOARD AND THE MINUTES OF THE JULY 20, 2021 SPECIAL MEETING OF THE BOARD WERE APPROVED AS SUBMITTED;
- 2. Schedules of Disbursements:** THE BOARD APPROVED THE SCHEDULES OF DISBURSEMENTS AS SUBMITTED;
- 3. Report on Investments/Ratification of Investment Activity:** THE BOARD RATIFIED AND APPROVED THE SCHEDULE OF INVESTMENTS;
- 4. General Manager's Report:** THE BOARD RECEIVED AND FILED THE GENERAL MANAGER'S REPORT;
- 5. Financial Statements:** THE BOARD RECEIVED AND FILED THE FINANCIAL STATEMENTS;
- 6. Wholesale and Retail Water Usage Report June 2021:** THE BOARD RECEIVED AND FILED THE WHOLESALE AND RETAIL WATER USAGE REPORT;
- 7. Surplus Equipment.** THE BOARD DECLARED THE ITEM SURPLUS AND DIRECTED STAFF TO DISPOSE OF THE ITEM IN AN ENVIRONMENTALLY SOUND AND FISCALLY RESPONSIBLE MANNER;
- 8. Revised Investment Policy.** THE ADMINISTRATION AND FINANCE COMMITTEE APPROVED THE REVISED INVESTMENT POLICY;

9. **ACWA Region 10 Board Election: THE ADMINISTRATION AND FINANCE COMMITTEE APPROVED THE ACWA NOMINATING COMMITTEE'S RECOMMENDED SLATE AND DIRECTED THE GENERAL MANAGER TO CAST THE DISTRICT'S BALLOT;**
10. **Resolution No. 915-ID1 CRA Project CEQA Approval: THE ENGINEERING AND OPERATIONS COMMITTEE ADOPTED RESOLUTION 915 TO ADDRESS CEQA APPROVAL.**

**Matters for Consideration.**

11. **Retail Zone Water Shortage Contingency Ordinance.** President DAVERT referenced the prior hearing. Director BELL discussed water shortage and need for conservation efforts. No further discussion occurred.

**ACTION TAKEN:** The Board, on motion from BELL, seconded by MURDOCH, adopted Ordinance 2021-01 by unanimous roll-call vote.

12. **Contract Award for SCADA Server Replacement.** General Manger Youngblood introduced them, noting that the District has budgeted approximately \$900,000 for necessary Supervisory Control and Data Acquisition (SCADA) upgrades. Mr. Youngblood provided an overview of the currently proposed improvements. Directors BELL and DULEBOHN commented on the item, and Directors SEARS inquired as to the nature of this scope of this contract with the entire upgrade planned.

**ACTION TAKEN:** The Board, on motion from SEARS, seconded by DULEBOHN, awarded a contract to Tesco Controls, Inc. in the amount of \$297,760 for the SCADA server replacement by unanimous roll-call vote.

13. **ID1 Capacity, Reliability, and Augmentation (CRA) Project #1 Contract Amendment #2.** Mr. Youngblood introduced the item for a component of the CRA Project No. 1. The Amendment dealt with a concern over the availability of pipe. This action would authorize the pre-purchase of pipe for a portion of the project.

**ACTION TAKEN:** The Board, on motion from BELL, seconded by DULEBOHN, approved Contract Amendment #2.

**Miscellaneous Items.**

14. **Conference and Meeting Requests.** Mr. Youngblood introduced the items, including a Municipal Water District of Orange County ("MWDOC") Policy Forum Dinner, the Fall Conference for the Association of California Water Agencies ("ACWA"), Orange County Water Summit, and the Urban Water Institute ("UWI") In-Person Conference. President DAVERT requested that before registering him that Ms. Sylvia Prado contact him to confirm his attendance.



**ACTION TAKEN:** The Board, on motion from SEARS, seconded by BELL, authorized attendance at conferences and meetings, by unanimous roll-call vote.

**15. Directors' reports on meetings attended at District expense (Government Code Section 53232.3) and Directors' comments.** The Directors reported attendance as set forth in the agenda, as follows:

**President DAVERT**

6/3 EOCWD Special Budget Workshop\*\*  
6/9 OC LAFCO Commission Meeting\*\*  
6/17 EOCWD Regular Board Meeting\*\*  
6/23 Association of California Cities Orange County (ACC-OC) Reception\*\*  
7/14 OC LAFCO Commission Meeting\*\*  
7/20 EOCWD Special Board Meeting\*\*

**Vice President DULEBOHN**

6/3 EOCWD Special Budget Workshop\*  
6/10 Engineering & Operations Committee\*  
6/17 EOCWD Regular Board Meeting\*  
7/14 MWDOC Water Policy Forum & Dinner\*  
7/20 EOCWD Special Board Meeting\*  
7/29 ISDOC Quarterly Luncheon via Zoom\*

**Director BELL**

6/3 EOCWD Special Budget Workshop\*  
6/4 Water Advisory Committee of Orange County (WACO) Meeting\*  
6/10 Engineering & Operations Committee\*  
6/17 EOCWD Regular Board Meeting\*  
7/2 Water Advisory Committee of Orange County (WACO) Meeting\*  
7/14 MWDOC Water Policy Forum & Dinner\*  
7/20 EOCWD Special Board Meeting\*

**Director MURDOCH**

6/3 EOCWD Special Budget Workshop\*  
6/4 ACWA Executive Committee\*\*  
6/4 ACWA Board of Directors Meeting\*\*  
6/7 ACWA Water Quality Committee\*\*  
6/15 ACWA Membership Committee \*\*  
6/17 EOCWD Regular Board Meeting\*  
6/18 ACWA Board of Directors Meeting Closed Session\*\*  
7/14 MWDOC Water Policy Forum & Dinner\*  
7/16 EOCWD GM Evaluation Conference Call\*  
7/20 EOCWD Special Board Meeting\*  
7/21 Technical Redistricting Academy Session 1  
7/21 ACWA Region 2 Board Meeting\*\*  
7/30 ACWA Board of Directors Meeting\*\*

Director SEARS

- 6/3 EOCWD Special Budget Workshop\*
- 6/3 Foothill Communities Association Board Meeting
- 6/5 Foothill Communities Association Chipper Day Event
- 6/8 North Tustin Fire Safe Council
- 6/17 EOCWD Regular Board Meeting\*
- 7/1 Foothill Communities Association Board Meeting
- 7/2 Water Advisory Committee of Orange County (WACO) Meeting\*
- 7/13 North Tustin Fire Safe Council
- 7/14 MWDOC Water Policy Forum & Dinner\*
- 7/20 EOCWD Special Board Meeting\*

\* - Meetings attended at District expense

\*\* - Declined payment for meeting that otherwise would have been at District expense

- 16. Monthly Legislative & Outreach Report.** President DAVERT referenced the Townsend report, and invited Hon. Senator John Lewis to present on this report. Mr. Lewis discussed the Orange County Local Agency Formation Commission (“LAFCO”) meeting, and that the Santa Margarita Water District was successful in its annexation. Mr. Lewis also added a new poll discussing the Recall Election.

Director BELL inquired regarding Senate Bills No. 9 and 10, which would eliminate Single Family Dwelling.

Recess to Closed Session.

- 17. Public Employee Performance Evaluation (Government Code § 54957)**  
Title: General Manager
- 18. Conference with Labor Negotiators (Government Code § 54957.6)**  
Agency designated representatives: Douglass S. Davert, Board President; George Murdoch, Board Member; Jeffrey Hoskinson, General Counsel  
Unrepresented employee: General Manager

Reconvene in Open Session.

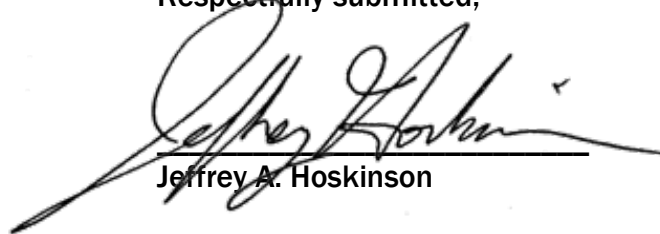
- 19. Consider Approval of Revised General Manager Contract.**

**ACTION TAKEN:** The Board, on motion from MURDOCH, seconded by BELL, approved the contract, inclusive of salary of \$251,571, by unanimous roll-call vote.

**Adjournment.**

The Board adjourned the meeting at 5:53 p.m. to the next Regular Meeting of the Board of Directors on **Wednesday, September 15, 2021**, at 5:00 p.m., in the offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey A. Hoskinson", written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jeffrey A. Hoskinson