

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
EAST ORANGE COUNTY WATER DISTRICT**

April 7, 2020

**1. Call to Order.** A Special Meeting of the Board of Directors of the East Orange County Water District (EOCWD) was called to order by DOUGLASS DAVERT, President of the Board of Directors, at 5:00 p.m. on Tuesday, April 7, 2020, at the DISTRICT OFFICE, located at 185 N. McPherson Road, Orange, California. District Secretary JEFFREY A. HOSKINSON, recorded the minutes of the meeting.

The following Directors were present: DOUGLASS DAVERT, JOHN DULEBOHN, GEORGE MURDOCH, and JOHN SEARS. All members of the Board attended via videoconference as permitted by California Governor Executive Order N-29-20 in light of the COVID-19 (Coronavirus) Pandemic. Director BELL joined the meeting at the end, as noted in the minutes below, but was absent for those items before such time, as indicated.

Also present were:

LISA OHLUND	General Manager (In-Person)
SYLVIA PRADO	District Administrative Assistant (In-Person)
JEFFREY SMYTH	Engineering Manager (In-Person)
JEFFREY HOSKINSON	District Secretary and Legal Counsel (Video)

**2. Public Communications to the Board.** None received. No members of the public attended the meeting, and it was verified with Sylvia Prado that no e-mails were received.

**3. Operation, Management, and Construction Matters.**

**A. CAL-OES 130 – Designation of EOCWD’s Agent for Application for Federal and State Emergency Assistance.** Ms. Ohlund presented the matter, discussing the need for the designation in order to potentially receive early reimbursement for emergency operations. Ms. Ohlund recommended approval.

**ACTION TAKEN:** The Board, upon motion by Sears, seconded by Dulebohn, approved, by unanimous vote of those members present, the Resolution entitled, “DESIGNATION OF APPLICANT’S AGENT RESOLUTION FOR NON-STATE AGENCIES,” as presented. The Board took such action by roll call vote, with Directors MURDOCH, DULEBOHN, SEARS, and DAVERT voting in the affirmative, with Director BELL absent.

**B. COVID-19 Coronavirus Pandemic Update.** Ms. Ohlund provided a general update on the COVID-19 (Coronavirus) status, including reference to her daily e-mail updates and summary of County meetings attended by staff. Ms. Ohlund reiterated that the District's offices remained closed to the public, and that two employees are working from home—one full time and one part-time. Field crews continue to work on maintenance and operations items, attempting to complete necessary capital projects—though rain has been a hindrance. Ms. Ohlund discussed status of designated essential public workers, both for District staff and contractors. Ms. Ohlund also noted two break-ins, and outlined additional security measures taken to avoid such incidents.

**ACTION TAKEN:**

None. For Information, Discussion, and Potential Act by the Board, as deemed appropriate.

**C. COVID-19 Essential Project Determinations.** Ms. Ohlund presented the item, indicating that the District desired to be prepared in the event Orange County or the State of California followed suit with several Northern California Counties relative to limiting construction to projects deemed essential by public agencies. Adopting a resolution now would better prepare the District, with an approved list of essential projects.

**ACTION TAKEN:** The Board approved Resolution 875 entitled, "RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST ORANGE COUNTY WATER DISTRICT DESIGNATING CERTAIN DISTRICT CONSTRUCTION PROJECTS AS ESSENTIAL GOVERNMENTAL FUNCTIONS AND MAKING CERTAIN DELEGATIONS OF AUTHORITY." The Board took such action by roll call vote, with Directors MURDOCH, DULEBOHN, SEARS, and DAVERT voting in the affirmative, with Director BELL absent.

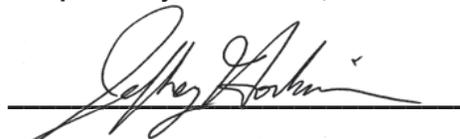
**\*\* Director BELL joined the meeting following Action on Item 3(C) above.**

**4. Adjournment.**

**ACTION TAKEN:**

The meeting was adjourned at 5:15 p.m. to the next scheduled Regular Meeting to be held on Thursday, April 16, 2020, at 5:00 p.m., at the Offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California.

Respectfully submitted,



Jeffrey A. Hoskinson