



AGENDA

EAST ORANGE COUNTY WATER DISTRICT (EOCWD)

Wednesday, January 22, 2025
East Orange County Water District
185 N. McPherson Road, Orange CA 92869

SPECIAL MEETING 5:00 p.m.

Members of the public shall be permitted to speak in-person as to agenda items. Those wishing to speak may verbally indicate their desire to comment at the time the item is called. Additionally, members of the public may, but are not required to, e-mail comments to Sylvia Prado at sprado@eocwd.com up to 30 minutes before the Board meeting, and such comments shall be provided to the Board. Members of the public wishing to attend the meeting that require other reasonable modifications or accommodation to facilitate such attendance should contact Ms. Prado at (714) 538-5815 or the e-mail provided as soon as feasible before the meeting to make such request.

1. **Call Meeting to Order; Pledge of Allegiance – Director Sears**
2. **Public Communications to the Board:** Opportunity for members of the public to comment on agenda items. Each speaker and comment is limited to three minutes. During this time, e-mailed comments timely submitted to Ms. Prado shall be provided to the Board. Interested speakers who indicate their desire to speak during this item shall be afforded an opportunity to address the Board. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard.
3. **Consideration of Board Vacancy Candidates – Division 4**
 - A. **Candidate Forum – Opening remarks and Introduction of Selection Process by President Murdoch**
 - B. **Candidates Called by Board President**
 - 1) Candidates to have 5 minutes to introduce themselves and discuss their interest in serving on the Board
 - 2) Questions from Board members to candidates/discussion
4. **Board Appointment – Division 4**

Recommendation: Consider appointment



ADJOURNMENT

Adjourning to the next Regular Meeting scheduled for **January 23, 2025**, at 5:00 p.m., at East Orange County Water District, 185 N. McPherson Orange, CA 92869 or on-line as noticed pursuant to findings of the Board.

Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the East Orange County Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board are available for public inspection in the District's office, 185 N. McPherson Road, Orange, California ("District Office"). If such writings are distributed to members of the Board less than 24 hours prior to the meeting, they will be available at the reception desk of the District Office during business hours at the same time as they are distributed to the Board members, except that if such writings are distributed less than one hour prior to, or during, the meeting, they will be available in the meeting room of the District Office.

Disability-related accommodations: The East Orange County Water District Board of Directors meeting room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.) please contact Sylvia Prado in the District Office at (714) 538-5815 during business hours at least twenty-four (24) hours prior to the scheduled meeting. This agenda can be obtained in alternative format upon written request to Sylvia Prado in the District Office, at least twenty-four (24) hours prior to the scheduled meeting.



MEMO

TO: BOARD OF DIRECTORS
FROM: GENERAL MANAGER
SUBJECT: BOARD MEMBER APPOINTMENT
DATE JANUARY 22, 2025

Background

Director John Nielsen, Division 4 notified the District that he was resigning his position on the Board of Directors, effective December 3, 2024, creating a vacancy on the Board. With the Board's acceptance of the resignation, the Board has 60 days from December 3, 2024, to appoint a successor. Director Nielsen's seat is up for election on November 3, 2026; such that an appointed successor will serve the remainder of his term until December 4, 2026 (first Friday in December).

A Notice of Vacancy was advertised from December 20, 2024, through January 15, 2025, in the following areas:

- 1) Issued a Press Release with the Notice of Vacancy to the *Orange County Register* and any other news organizations identified by staff.
- 2) Published an advertisement of the vacancy in the *Orange County Register*.
- 3) Posted a notice of the vacancy in the front banner of the EOCWD website.
- 4) Posted a "Notice of Vacancy" at the Tustin Library.
- 5) Posted a "Notice of Vacancy" in the marquee at the District Administrative Office.
- 6) Post notice at other locations and/or in such mediums, such as social media, as the General Manager may determine appropriate and potentially effective.

An application form, including general information and a request for a resume, was prominently placed on the District's website commencing December 20, 2024 the information was also available in the District office. Applicants must meet two requirements: 1) they must be a resident within the District 4, 2) a registered voter within the District.

In response to the District's solicitation, multiple applications were received. Interviews were conducted with the candidates. The Board should consider appointment of a Board member.

Recommendation

Consider appointment of a Board member.

Attachment(s): Board Member Applications

Sylvia Prado

From: Jeffrey Smyth [REDACTED]
Sent: Monday, January 13, 2025 1:54 PM
To: Sylvia Prado
Cc: Jimm Kelley
Subject: Fwd: Board member application
Attachments: My East Orange County Water District Board Member Application 01-13-2025.pdf

You don't often get email from jeffrey.smyth@gmail.com. [Learn why this is important](#)

This email originated from outside EOCWD. Do not click links or open attachments unless you recognize the sender and are expecting the

Hi Sylvia,

Please see the attached.

Jeff

----- Forwarded message -----

From: Jimm Kelley [REDACTED]
Date: Mon, Jan 13, 2025, 1:46 PM
Subject: Board member application
To: [REDACTED]

Hello Jeff,

I have attached my application here and would appreciate it if you could please make sure it makes it in the right hands.

Thank you.



EAST ORANGE COUNTY WATER DISTRICT BOARD MEMBER APPLICATION

Thank you for your interest in joining the East Orange County Water District Board of Directors. Please use this form to provide your information. This information will be shared with staff and Board members.

Name: Jimmie Kelley

Home Phone Number: [REDACTED] Cell Phone Number: [REDACTED]

Mailing Address: [REDACTED]

Home Address (if different from above): [REDACTED]

Email Address: [REDACTED]

Qualifications (candidate may answer below or attached a separate sheet)

1. Briefly describe why you would like to be a Board member at East Orange County Water District?

I can't think of a better way to serve my community and give back.

2. Please describe your relevant experience and/or employment (you may attach a resume').

34 years as a Mortgage Professional & 24 years as a financial analyst with Primerica Financial Services.

3. What do you understand to be the responsibilities of a member of the East Orange County Water District Board of Directors?

I understand that to serve on the board is to help lead the districts financial and operational issues as well as the government issues as well. Also to maintain reliable and great water supply.

4. How has your background prepared you to complete those responsibilities?

I have a strong background in finances and trouble shooting in regards to home mortgage and financial needs.

5. Have you attended or watched East Orange County Water District Board meetings?

I have not had the opportunity to sit in on one as of yet. However I am looking forward to doing so.

6. What other volunteer commitments do you currently have?

None at this present time

7. Have you ever served as a Board or Committee member for the East Orange County Water District, or any other special district or public agency? If yes, please list the Boards or Committees you served on, position held, and the years.

N/A

8. Board meetings are held on the third (4th) Thursdays of the month at 5:00 p.m. Will you generally be able to attend each Board meeting: ☒ Yes () No

9. Please share any other information you feel important for consideration of your application to serve as an EOCWD Board member.

I feel its important to have someone looking out for our neighbors water resources for many reasons and if we all could learn something from the cavity of Los Angeles in wake of the demonstration that we just witnessed. A strong board is very much needed and I would love to serve to help out as much as poss.

as possible:

10. The term of office will end November 2026, when an election will be held to fill the seat for the next 4-year term. Are you interested in running for election at that time?

Can I be presented with that offer at a later date?

Please email your application to sprado@eocwd.com no later than 5:00 p.m. on January 15, 2025, or deliver such application in a manner that it arrives at the following locations by such time.

Mailing or Drop-Off:

185 N. McPherson
Orange, CA 92869

The Board reserves the right, in its sole discretion, to consider late applications. If you have any questions, please call Sylvia Prado at (714) 538-5815.



RECEIVED

JAN 09 2025

East Orange County Water District

EAST ORANGE COUNTY WATER DISTRICT BOARD MEMBER APPLICATION

Thank you for your interest in joining the East Orange County Water District Board of Directors. Please use this form to provide your information. This information will be shared with staff and Board members.

Name: Karen Marquez

Home Phone Number: N/A Cell Phone Number: [REDACTED]

Mailing Address: [REDACTED]

Home Address (if different from above): _____

Email Address: [REDACTED]

Qualifications (candidate may answer below or attached a separate sheet)

1. Briefly describe why you would like to be a Board member at East Orange County Water District?

See Attached

2. Please describe your relevant experience and/or employment (you may attach a resume').

See Attached

3. What do you understand to be the responsibilities of a member of the East Orange County Water District Board of Directors?

See Attached

4. How has your background prepared you to complete those responsibilities?

See Attached.

5. Have you attended or watched East Orange County Water District Board meetings?

See Attached

6. What other volunteer commitments do you currently have?

See Attached

7. Have you ever served as a Board or Committee member for the East Orange County Water District, or any other special district or public agency? If yes, please list the Boards or Committees you served on, position held, and the years.

NO

8. Board meetings are held on the third (4th) Thursdays of the month at 5:00 p.m. Will you generally be able to attend each Board meeting: ☒ Yes () No

9. Please share any other information you feel important for consideration of your application to serve as an EOCWD Board member.

See Attached

10. The term of office will end November 2026, when an election will be held to fill the seat for the next 4-year term. Are you interested in running for election at that time?

Yes

Please email your application to sprado@ecowd.com no later than 5:00 p.m. on January 15, 2025, or deliver such application in a manner that it arrives at the following locations by such time.

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Item #8

Yes I will be able to attend on the 4th Thursday of each month.

Item #9

My 27 year span as a District resident provides me unique insights and strong connections when engaging with apartment managers and community members.

1-8-25

Attachment for East Orange County Water Department Application

Item Number # 1.

I enjoy being of service to the community because it allows me to advocate in making positive changes for the betterment of the community.

Item #2

- A. 1998- Current President of T.E.A.M. Tustin Effect Apartment Managers.
- B. 2006 - 2015. Chief's Advisory Board Tustin Police Department.
- C. 2014 - 2015 Chair of the Chiefs Advisory Board Tustin Police Department
- D. 2021 - 2024 Chief's Advisory Board Tustin Police Department.
- E. 2017 - 2021 Board of Directors for the Tustin Chamber of Commerce.
- F. 2007 - 2019 Mrs. Santa on the Tustin Police Santa Sleigh

Item #3.

My understanding of duties and responsibilities of the EOCWD are to attend meeting, approve budgets, establish policies for the district, give direction to the General Manager on operational issues, listen to constituent concerns and ideas regarding the water district, Learning and understanding policies from local, state and federal levels, researching agenda items and voting in the best interest of residents and rate payors of the district.

Item #4

Working with others to benefit the community has given me the skills to complete responsibilities that are entrusted to me.

Item #5.

As of today I have not attended any meetings. I do plan to attend the next meeting on January 23rd, 2025.

Item #6.

Currently I am President of Tustin Effective Apartment Managers -T.E.A.M.

Item #7

No, I have not Served on the Board of the East Orange County Water District.

Sylvia Prado

From: Michael Zwissler [REDACTED]
Sent: Thursday, January 9, 2025 2:01 PM
To: Sylvia Prado
Subject: Board of Directors Vacancy Division 4 Application
Attachments: Board Member Vacancy Application 2024-MJZ .pdf

You don't often get email from michael.zwissler@gmail.com. [Learn why this is important](#)

This email originated from outside EOCWD. Do not click links or open attachments unless you recognize the sender and are expecting the message.

Hello,

Please find my application for the vacant board of directors seat.

Thanks,
Michael Zwissler, PE



EAST ORANGE COUNTY WATER DISTRICT
BOARD MEMBER APPLICATION

Thank you for your interest in joining the East Orange County Water District Board of Directors. Please use this form to provide your information. This information will be shared with staff and Board members.

Name: Michael Zwissler

Home Phone Number: _____ Cell Phone Number: [REDACTED]

Mailing Address: [REDACTED]

Home Address (if different from above): _____

Email Address: [REDACTED]

Qualifications *(candidate may answer below or attached a separate sheet)*

1. Briefly describe why you would like to be a Board member at East Orange County Water District?

I would like to be a Board member for the EOCWD in order to help steward the district through the dramatic changes happening in regional water supply availability as well as manage the maintenance of the system to continue to provide and improve service to the residents and customers of the East Orange County Water District.

2. Please describe your relevant experience and/or employment (you may attach a resume').

As an engineer for the California Department of Transportation I routinely seek out the most economical solutions to public works projects that meet the needs of the public. Please see my attached resume for specific relevant experiences.

3. What do you understand to be the responsibilities of a member of the East Orange County Water District Board of Directors?

As a member of the board of directors for the EOCWD, it would be my duty to set strategy and oversee the management of the district. We should always strive to cost effectively provide stellar service to our ratepayers within the bounds of our district. As a member of the board, it is also the responsibility to attend meetings to represent the district and obtain information that could provide for the betterment of the system.

4. How has your background prepared you to complete those responsibilities?

I have overseen multiple design and construction projects for various public works contracts throughout the world

5. Have you attended or watched East Orange County Water District Board meetings?

Although I have not attended EOCWD board meetings, I have reviewed the past years meeting minutes and awarded contracts. I have also attended Tustin city council as well as City water workshops regarding rate adjustments and PFAS intrusion.

6. What other volunteer commitments do you currently have?

I am currently the vice president on the board of directors for my community HOA.

7. Have you ever served as a Board or Committee member for the East Orange County Water District, or any other special district or public agency? If yes, please list the Boards or Committees you served on, position held, and the years. No

8. Board meetings are held on the third (4th) Thursdays of the month at 5:00 p.m. Will you generally be able to attend each Board meeting: (✓) Yes () No

9. Please share any other information you feel important for consideration of your application to serve as an EOCWD Board member.

10. The term of office will end November 2026, when an election will be held to fill the seat for the next 4-year term. Are you interested in running for election at that time?

Yes.

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MICHAEL ZWISSLER PE

A Professional Civil Engineer with more than 18 years of experience in civil engineering and land surveying. Areas of demonstrated competence include both the design and construction processes related to utility infrastructure, highways, airports, subdivisions, and military installations. Extensive knowledge leading multiple teams with design, preparation, and quality control of construction documents.

EXPERIENCE**Design Project Manager, Caltrans Division of Design, San Diego, CA, April 2021 to Present)**

- Led multi-discipline teams on delivery of multiple high priority projects for SANDAG and Governor's office.
- Coordinated all aspects of project delivery including right of way, environmental approval documents, utility coordination, stormwater treatment, traffic management plans and specifications.
- Presented designs to federal resource agencies for permit approvals.
- Coordinated designs with local utility companies to reduce project construction costs, reduce impacts to the traveling public, and save taxpayer dollars.
- Drafted consultant task orders for design support.
- Produced project cost estimates and design schedules for program delivery.
- Obtained first Encroachment Permit Exception in district for MMBN to enable construction thru environmentally sensitive areas while meeting program timelines.
- Obtained material exceptions to optimize program dollars for both current goals as well as future proof for follow-on projects.
- Served as subject matter expert for optimal site designs for district priorities.
- Mentored staff on best design practices and career development

Construction Project Manager, Caltrans Division of Construction, Orange County, CA, August 2018 to April 2021)

- Led construction inspection teams on delivery of construction projects throughout Orange County.
- Reviewed and Approved Contractor CPM schedules to meet project delivery timelines
- Reviewed and Approved material submittals met contract specifications.
- Led Design Review Boards to minimize future contract claims.
- Reviewed project plans and specifications for constructability. Field designed multiple locations to save rework and prevent future claims.
- Approved progress estimate payments. Inspected works for contract compliance.
- Wrote and approved change orders to pay for extra work needed to deliver projects.
- Partnered with contractors to ensure open communication to prevent future claims.
- Mentored staff on best construction administration practices and career development

Senior Civil Design, WSP USA (and predecessor organizations), Los Angeles / San Diego, CA, December 2017 to July 2018)

- Lead Civil design responsible for implementing multi-stage developments for federal, state, local, and foreign clients.
- Assisted Project Manager coordinating/administering weekly design development meetings amongst design team, local, state, federal and non-profit agencies.
- Coordinated and supported implementation of CAD design standards.
- Led design teams across 8 offices spread across 11 time zones.
- Rectified survey/as-built data across multiple survey datums.
- Led design workshops with clients to ensure designs met needs and stayed within budget.
- Mentored junior staff on best design practices, career development, and design software implementation.

Civil Designer, WSP USA (and predecessor organizations), San Bernardino / San Diego, CA, June 2011 to December 2017)

- Coordinated final designs from sub-consultants met ministry of design standards
- Designed infrastructure and utilities at various military and aviation facilities throughout the world.
- Facilitated on-site construction workshops between US Navy and Design-Build Teams
- Developed Civil 3D models for site grading, utility networks.
- Integrated various design models to coordinate project work and developed BIM review files for presentations between various design specialties.
- Mentored Caltrans staff on software design best practices.

Survey Chainman/Instrument Operator, WSP USA (and predecessor organizations), San Bernardino, CA, June 2006 to June 2011)

- Performed static GPS observations and created 1st order elevation via laser levels.
- Checked calculations on construction plans.
- Established Primary Control Network for CA High Speed Rail
- Researched survey records for right of way maps.
- Performed topographic and construction surveys.

RELEVANT PROJECT EXPERIENCE

The following is a list of some of the projects I have worked on to highlight my broad experience:

- 11-2T241: SR-78 Managed Lanes (2024-Present), San Diego County, CA
Design Project Manager for Project Approval/Environmental Document (PA&ED) of High Occupancy Toll Lanes along 13 miles of SR-78 in North San Diego County. Project requires design and environmental clearance for 19 bridge expansions or replacements, dozens of retaining walls, multi-modal transit improvements, utility relocations and protections, stormwater BMPs as well as multiple briefings/coordination to interested federal/state/local stakeholders.
Estimated Final Construction Value: \$2B+
- 11-4B00CM: California Middle Mile Broadband Network (2021-Present), San Diego County, CA
Design Project Manager for 111 miles of fiber optic installation and associated appurtenances throughout rural San Diego County as part of California's 10,000k mile broadband network expansion to provide high speed internet to underserved communities throughout the state. Contract required concurrent PA&ED as well as Plans, Specifications & Estimates (PS&E) for delivery upon accelerated program deadlines. Project has encountered complex situations related to crossing multiple tribal reservations, additional federal resource lands, rural highway terrain constraints, multiple environmentally sensitive sites and right of way complications.
\$145M Construction Manager/General Contractor Project
- Various SHOPP Projects SR-55, SR-90, SR-133, SR-241 (2018-2021) Orange County, CA
Construction Project Manager responsible for delivery of various highway safety improvements including paving, pedestrian/bike improvements, roadside safety device installation, traffic signal improvements, retaining walls, slope paving, traffic handling and full connector closures. Multiple projects required field design solutions to allow for the successful completion of the work on time and under budget. Approximate Construction value: \$55M
- LA River Taylor Yard Site Restoration (2017-2018) Los Angeles, CA
Lead civil design responsible for development of multiple site alternatives in coordination with partner firms, federal, state, and local agencies including City of Los Angeles, Southern California Regional Rail Authority, Army Corps of Engineers. Clear communication needed was essential for stakeholder approval. Brownfield site necessitated unique site grading to maintain integrity of storm channel while not exposing toxic soil contaminants. Estimated Final Construction Value: \$1B+
- Technology Data Center (2017-2018) Henderson, NV
Lead Civil Design responsible for site grading and stormwater management to optimize parcel for Data Centers and associated facilities. Coordinated electrical and mechanical design groups to reduce conflicts during design development. Collaborated with internal and external stakeholders to communicate risks and schedule impacts during design development.
Estimated Final Construction Value: \$600M
- J-002b Finegayan Utilities and Site Improvements (2017-2018), Camp Blaz Guam.
Senior Civil Engineer: Newest Marine Corp Base in Guam. This project is the 1st phase of a two-phase project to move Marines from Okinawa to Guam. It is 640 acres of new construction including 11 miles of roads, 1.5M cubic meters of earthwork, drainage, sewer, water, communication, electrical, and cyber security, with seven new utility buildings including two sewer lift stations, one 34KV electrical substation, a 4M gal water tank, water treatment and water pump stations.
\$8.7M Fee, \$150M Design-Build Construction.
- San Diego International Airport Rental Car Center (2014-2016) San Diego, CA

Senior Designer responsible for site civil grading and utility design including sewer, water, electrical, stormwater management, and fuel truck secondary containment for 2 million square foot facility. Designed typical pavement section for anticipated vehicle loads. Coordinated utility connection points between exterior utility design and interior design groups.
\$316 Million Construction Manager at Risk Project.

- Al-Mutlaa Infrastructure, Public Authority of Housing Welfare (2014-2015) Kuwait City, Kuwait
Senior Designer providing on-site design and CAD oversight for final delivery of backbone infrastructure for new city of 300,000 people to meet existing and future housing needs for the country. Project entailed design of trunk sewer lines, force mains, water distribution network, reservoirs, and storm drains.
- P-688 Forward Operating Site, NAVFAC Atlantic, Djibouti, Africa, 2013-2016
Senior Designer providing design services for this CENTCOM/AFRICOM project consisting of 11 buildings, site work, and supporting facilities required to support current and emerging operation missions. The 24-acre site had aircraft hangar, air operations center, armory, joint operations center/tactical operation center/communication center, berthing/fitness/morale, welfare and recreation facility, logistics warehouse, maritime/riggers facility, training facility, engineering facility, vehicle maintenance shop, tactical support facility, and an aircraft parking apron. \$1.2M Fee. \$150M Design-Build project.
- Southern California Logistics Airport Runway 3-21 Rehabilitation (2012-2014) Victorville, CA
Designer responsible for development of Civil 3D grading model for Runway 3-21 as well as high speed taxiway Charlie. Project required interface with primary crossing runway 17/35 the 2nd longest public-use runway in the US. Scope of work also included new lighting and interim and final pavement marking for displaced thresholds and temporary taxiways to maintain access to hangar facilities. Developed FAARFIELD pavement calculations for taxiway pavement design.
- J-001/001A Apra Harbor Wharf Improvements and Andersen AFB Entry Facility (2012-2014)
Designer responsible for design of all associated infrastructure and utilities associated with new harbor ship berthing utility services and a new entry gate facility into Andersen AFB for new Marine Corps Aviation Combat Element-North Ramp. Included main gate, pass and ID facility, vehicle inspection facility and final denial overwatch system. Due to isolation of the facilities and proximity to island aquifer, Michael designed a fully contained septic sewage system that would not impact leach into local groundwater. \$128M Design-Build projects
- Mainside Expansion Design-Build at Marine Corps Air Ground Combat Center(2012), NAVFAC, Twentynine Palms, California:
Designer responsible for the design of North Mainside water booster tank as well as tank roads and creek crossings. This project included the build-out of the new North Mainside area. This \$103 million project involved a total of 11 design packages.
- Three FY 11 MILCON projects: P-152, MV-22 aircraft parking apron/taxiway expansion (2012); P-185, Aircraft Maintenance Hangar 4 addition; and P-192, Aircraft Maintenance Hangar 7 construction at MCAS Miramar. Contract goal is to optimize Marine Corps aircraft operations for flight training, providing for the safe parking, maintenance, fueling, loading, launching and recovery of the MV-22 and other USMC rotary wing aircraft. Approximate construction value: \$42M.