



MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE EAST ORANGE COUNTY WATER DISTRICT (EOCWD)

June 17, 2021

**Call to Order.** A Regular Meeting of the Board of Directors of the East Orange County Water District was called to order by Director JOHN SEARS at 5:00 p.m. on Thursday, June 17, 2021, with Director JOHN SEARS leading the Pledge of Allegiance. Pursuant to the California Governor’s Executive Order No. N-29-20, there was no public location for attending this board meeting in person. JEFFREY HOSKINSON, Secretary, recorded the minutes of the meeting, attending via videoconference.

The following Directors attended the meeting, pursuant to Executive Order N-29-20, via videoconference: JOHN SEARS and JOHN DULEBOHN. Directors RICHARD BELL, DOUGLASS DAVERT and GEORGE MURDOCH attended the meeting in person.

Also present, in-person or via videoconference, were:

DAVID YOUNGBLOOD	General Manager
JERRY MENDZER	Operations Manager
JEFF SMYTH	Engineering Manager
SYLVIA PRADO	Administrative Assistant
JEFF HOSKINSON*	District Secretary and Legal Counsel
NICOLLE FALCIS*	Atkinson, Andelson, Loya, Ruud and Romo
IAN BERG*	Eide Bailly CPAs
SCOTT NELSON*	Eide Bailly CPAs
HON. JOHN LEWIS*	Lewis Consulting
PAM TOBIN*	
CATHERINE GREEN*	
SARINA SRIBOONLUE*	

\* Attended via Videoconference

There was no in-person public attendance due to COVID-19 restrictions. Other members of the public not listed may have attended via telephone and videoconference.

**Addition of Items Arising After Posting of Agenda Requiring Immediate Action.**  
(Requires 2/3 vote or unanimous vote if less than 2/3 of members are present).

**ACTION TAKEN:** None.

**Public Communications to the Board.** None presented, and Sylvia Prado confirmed that no public comments were received via e-mail.

**Public Hearing on 2020 Urban Water Management Plan (“2020 UWMP”), 2020 Water Shortage Contingency Plan (“2020 WSCP”), and Addendum to the 2015 Urban Water Management Plan (“2015 UWMP Addendum”).** Public hearing opened at 5:03 pm. No comments were presented and Sylvia Prado confirmed that no comments were received via e-mail. Public hearing closed at 5:04 pm.

**\*\* The Board then heard ITEM 10 out of order before resuming the meeting as regularly scheduled.**

**10. 2020 Urban Water Management Plan, 2020 Water Shortage Contingency Plan, and Addendum to 2015 Urban Water Management Plan**

**ACTION TAKEN:** The Board, on motion from DULEBOHN, seconded by BELL, approved the adoption of Resolution No. 911 by unanimous roll-call vote.

**Consent Calendar.**

**\*\* The Board pulled Item 8 from the Consent Calendar for discussion before discussion of the balance of the Consent Calendar**

The Board pulled ITEM 8 from the consent calendar for discussion.

**8. ACWA President and Vice President Candidates Support.** President DAVERT introduced the item, and allowed Pam Tobin and Catherine Green to introduce themselves for their candidacies for the ACWA Board Presidency and Vice-Presidency. President DAVERT noted that the Board had a proposed resolution for its consideration to support Pam Tobin for ACWA President and Catherine Green for ACWA Vice President. Directors Tobin and Green made brief introductions and presentations regarding their candidacy.

**ACTION TAKEN:** The Board, on motion from MURDOCH, seconded by BELL, approved the Resolution Nos. 908 and 909 resolution supporting Pam Tobin for ACWA President and Catherine Green for ACWA Vice President by unanimous roll-call vote.

**\*\* The Board pulled Item 4 from the Consent Calendar at the request of Director DULEBOHN.**

**4. General Manager’s Report: THE BOARD RECEIVED AND FILED THE GENERAL MANAGER’S REPORT;**

Director SEARS asked about the high number of delinquencies and inquired whether that was a normal amount. General Manager Youngblood confirmed that that was not a normal number and the District is on its third notice for delinquencies and the current year’s climate has had an impact.

**ACTION TAKEN:** The Board, on motion from BELL, seconded by DULEBOHN, received and filed the General Manager’s Report by unanimous roll-call vote.

**\*\* The Board then returned to the balance of the Consent Calendar**

The Board, on motion from MURDOCH, seconded by SEARS, approved the Consent Calendar items by unanimous roll-call vote, as follows:

- 1. Minutes: THE MINUTES OF THE MAY 20, 2021 REGULAR MEETING OF THE BOARD AND THE MINUTES OF THE JUNE 3, 2021 SPECIAL MEETING OF THE BOARD WERE APPROVED AS SUBMITTED;**
- 2. Schedules of Disbursements: THE BOARD APPROVED THE SCHEDULES OF DISBURSEMENTS AS SUBMITTED;**
- 3. Report on Investments/Ratification of Investment Activity: THE BOARD RATIFIED AND APPROVED THE SCHEDULE OF INVESTMENTS;**
- 5. Financial Statements: THE BOARD RECEIVED AND FILED THE FINANCIAL STATEMENTS;**
- 6. Wholesale and Retail Water Usage Report May 2021: THE BOARD RECEIVED AND FILED THE WHOLESALE AND RETAIL WATER USAGE REPORT;**
- 7. Nomination of Director Murdoch for ACWA Region 10. THE BOARD APPROVED RESOLUTION NO. 907 NOMINATING DIRECTOR MURDOCH FOR ACWA REGION 10;**
- 9. Support for Director Bell for the Urban Water Institute Board: THE BOARD APPROVED RESOLUTION 910 SUPPORTING DIRECTOR BELL FOR THE URBAN WATER INSTITUTE BOARD.**

**Matters for Consideration.**

**11. 2021-22 Budget Consideration.** General Manager Youngblood made a brief presentation on the 2021-2022 Budget. He summarized the Budget Workshop, held on June 3, where they stepped through the draft budget with the Board and also received a few comments regarding the allocation of costs between services, and staff went back and reworked budget according to the comments. The capital budget's split was changed to shift allocations based on new information with a net decrease on the retail side. The remainder of the budget remains the same.

President DAVERT asked if Directors needed more of a presentation on the budget and all Directors agree to move forward without a presentation.

**ACTION TAKEN:** The Board, on motion from SEARS, seconded by MURDOCH, approved the proposed 2021-2022 Budget and the adoption of Resolution No. 912 determining appropriations subject to limitation by unanimous roll-call vote.

**12. Establish Rates and Charges for the Sale of Water on a Wholesale Basis.** General Manager Youngblood made a brief presentation, stating that, as usual, a number of these charges are dictated by Metropolitan Water District's fees. Wholesale fees have gone up in accordance with Met's fees. The two charges for the EOCWD are not changing. We will be going into a new fee study coming up to see if we need to make any modifications.

**ACTION TAKEN:** The Board, on motion from MURDOCH, seconded by DULEBOHN, approved rates and charges and adopted Resolution No. 913 by unanimous roll-call vote.

**13. Sewer System User Fee Authorization.** General Manager Youngblood presented, indicating that sewer charges were not changing and will remain the same as in the past few years. We need this Resolution adopted so we can forward it to the County tax collector to collect off of property tax rolls. Director SEARS questioned whether there were changes and Youngblood confirmed that there are none, and stated that we are going to have another fee study to analyze the fees in the coming years.

President DAVERT pointed out that the fees were cut in half after the LAFCO process and that the current rate is probably too low. After the rate study, the sewer fee is likely going to increase. We are in our last year of the 5 year commitment the District made to keep the rate flat.

**ACTION TAKEN:** The Board, on motion from SEARS, seconded by BELL, approved the adoption of Resolution No. 914 authorizing sewer charges and direct collection on property taxes by unanimous roll-call vote.

**14. VanderWerff Well Construction Contract.** Jeff Smyth presented on the status of the new well. Bids went out to six contractors, who all attended the pre-bid meeting. Two bids were received, including the low bid from Weber Water Resources. Weber was the low bidder at \$1,192,338. The staff recommends awarding the bid to Weber, with a 10% contingency for any building issues that may arise. The recommendation is to award the bid to Weber for \$1,192,338, with a 10% contingency, for a total authorization of \$1,475,000.

**ACTION TAKEN:** The Board, on motion from SEARS, seconded by BELL, approved the contract with Weber Water Resources in the amount of \$1,192,338, with a 10% contingency for a total authorization of \$1,475,000, by unanimous roll-call vote.

**15. Headquarters Building Design Contract.** General Manager Youngblood presented, recalling his meeting with the architect to discuss the conceptual plan for the new building. They worked out a scope of work to get the 30% construction drawings on the new building. The proposed fee for that work is \$158,900 which includes structural, mechanical, civil, and electrical. The Board recommends moving forward as soon as possible. The timeframe would be approximately 6-8 months before bidding.

**ACTION TAKEN:** The Board, on motion from BELL, seconded by MURDOCH, approved the contract with GPA for an initial authorization of \$158,900, for design services by unanimous roll-call vote.

**Miscellaneous Items.**

**\*\* The Board took Item 17 out of order before the balance of the agenda.**

**17 Monthly Legislative & Outreach Report.** Reports were included in packet. The Board had a brief discussion on pending legislation. Senator Lewis provided an update on the MWDOC Executive Committee meeting. Highlights of the meeting included a discussion on the WEROC operation in South Orange County. Also of note was the CalOSHA meeting which propagated new COVID regulations, with no more social distancing and no indoor masks, except that employers must still provide masks to unvaccinated employees. Board of Supervisors has also started the process of redistricting .

**ACTION TAKEN:** The Board, on motion from SEARS, seconded by BELL, received and filed the Monthly Legislative & Outreach Report by unanimous roll-call vote.


**\*\* The Board returned to the balance of the agenda.**

**16. Directors' reports on meetings attended at District expense (Government Code Section 53232.3) and Directors' comments.** The Report was incorporated by reference. General Manager Youngblood mentioned the upcoming MWDOC Policy Dinner on July 14, 2021. No other comments were made.

**Adjournment.**

The Board adjourned the meeting at 5:51 p.m. to the next Regular Meeting of the Board of Directors on **August 19, 2021**, at 5:00 p.m., in the offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California.

Respectfully submitted,



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Jeffrey A. Hoskinson