



MINUTES OF THE
SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE EAST ORANGE COUNTY WATER DISTRICT (EOCWD)

November 5, 2021

Call to Order. A Special Meeting of the Board of Directors of the East Orange County Water District was called to order by President DOUGLASS DAVERT at 9:04 a.m. on Friday, November 5, 2021, with Director RICHARD BELL leading the Pledge of Allegiance. Pursuant to Government Code Section 54953(e) and related findings of the Board of Directors currently in effect, there was no public location for attending this board meeting in person. JEFFREY HOSKINSON, Secretary, recorded the minutes of the meeting, attending via videoconference.

President DAVERT, Vice-President JOHN DULEBOHN, and Directors RICHARD BELL, and JOHN SEARS, were present at the beginning of the meeting and attended the meeting in-person. Director GEORGE MURDOCH was absent at the beginning of the meeting, but joined at the time indicated in the minutes below.

Also present were:

DAVID YOUNGBLOOD	General Manager
JERRY MENDZER	Operations Manager
JEFF SMYTH	Engineering Manager (videoconference)
SYLVIA PRADO	Administrative Assistant
JEFF HOSKINSON	District Secretary and Legal Counsel
ED MEANS	Means Consulting, LLC

There was no in-person attendance due to COVID-19 restrictions. Other members of the public not listed may have attended.

Public Communications to the Board. None presented, and Sylvia Prado confirmed that no public comments were received via e-mail.

OPERATION, MANAGEMENT, AND CONSTRUCTION MATTERS

1. Improvement District (ID) No. 1 Capacity, Reliability, and Augmentation (“CRA”) Project No. 1 – Discussion and Consideration of Exercise of “Off-Ramp” Option in the Design-Build Agreement and Acknowledgement of Contractor Name Change. Engineering Manager Jeff Smyth made a presentation relative to the item, following up on the discussion with the Board at its October 21, 2021 meeting. Mr. Smyth recommended that the Board authorize the exercise of the “off-ramp” in the Design-Build Agreement in order to transition to a design-bid-build process. Mr. Smyth estimated that such transition would save the District between \$500,000 and \$1 million.

Director BELL confirmed that this item was discussed at the Engineering and Operations Committee meeting, and that the Committee was not thrilled with the Design-Build process, and only agreed to support moving forward because of the off-ramp option. Further Board discussion ensued, culminating in a recommendation that the Board provide the General Manager with discretion and authority to exercise the “Off-Ramp” if he deemed it advisable.

ACTION TAKEN: On motion by BELL, seconded by SEARS, the Board by unanimous roll-call vote by those members present, with Director MURDOCH absent, delegated the discretion to the General Manager to exercise the “off-ramp” option in the Design-Build Agreement and acknowledge the Contractor’s name change.

2. Strategic Plan Workshop – Discussion Only. The Board received a presentation by Mr. Ed Means of Means Consulting, LLC, relative to an updated strategic plan, presented for Board discussion and revision. Mr. Means provided a detailed presentation, commencing with an overview of the agenda and goals for the discussion.

**** DIRECTOR MURDOCH JOINED THE MEETING AT 9:22 A.M.**

Mr. Means provided an overview of comments received based on his interviews with Board members and management staff, including perceived strengths, weaknesses, opportunities, and threats. With such information in mind, Mr. Means led a discussion reviewing the proposed Strategic Plan, as amended by Mr. Means and General Manager Youngblood. Additional discussion thereafter occurred relative to how the Strategic Plan, once adopted, would be used to evaluate the General Manager. Mr. Means and General Manager Youngblood would use the Board feedback to review the proposed Plan, and return it to the Board for further discussion and ultimate approval.

Adjournment.

The Board adjourned the meeting at 1:03 p.m. to the next Regular Meeting of the Board of Directors on **November 18, 2021**, at 5:00 p.m., in the offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California, or online per the Board’s Government Code Section 54953(e) findings.

Respectfully submitted,



Jeffrey A. Hoskinson