

MINUTES OF THE ADJOURNED REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
EAST ORANGE COUNTY WATER DISTRICT

August 9, 2016

1. **Call to Order.** An Adjourned Regular Meeting of the Board of Directors of the East Orange County Water District was called to order by DOUGLASS DAVERT, President of the Board of Directors, at 5:15 p.m. on Tuesday, August 9, 2016, in the offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California. JOAN ARNESON, Secretary, recorded the minutes of the meeting.

The following Directors were present: RICHARD BELL, DOUGLASS DAVERT, JOHN DULEBOHN, SEYMOUR EVERETT and JOHN SEARS.

Also present were:

LISA OHLUND	General Manager
JERRY MENDZER	Maintenance & Operations Superintendent
SYLVIA PRADO	District Administrative Assistant
JOAN ARNESON	District Secretary and Legal Counsel
CINDY BYERRUM	District Treasurer
JOSH BYERRUM	Platinum Consulting Group
NICHOLAS J. ARHONTES	Consultant
TOM BROZ	Citizens Advisory Committee
DAVE STUART	Citizens Advisory Committee
MARILYN THOMS	Citizens Advisory Committee
JANE RICE	Citizens Advisory Committee

2. **Public Communications to the Board.** None.

3. **Items Arising After Posting of Agenda.** None.

5. **Miscellaneous Matters.**

B. **Updating of Account Signature Authorizations.** Ms. OHLUND said this step was a followup to last month's action regarding banking services. Historically the District has required two Board signatures, and the Finance Committee has been looking at streamlining this while maintaining oversight, to address efficiency and Board member availability. Ms. OHLUND recommended requiring the signatures of one Board member and either the General Manager or Treasurer, with one signature permitted to be a facsimile. She noted that the Auditor suggests there be a materiality threshold. After discussion, it was the consensus that below \$20,000, either the General Manager or Treasurer's signature be required, and the signature may be a facsimile.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, Resolution No. 781 was adopted, entitled: "Resolution of the Board of Directors of the East Orange County Water District Authorizing Signatures For All Accounts and Rescinding Prior Resolution," as modified per the discussion above.

A. Nomination of President Doug Davert for Second Vice-President Seat on Independent Special Districts of Orange County (ISDOC) Board of Directors. President DAVERT said he would be seeking the Second Vice President seat rather than Third Vice President, due to the other candidates running.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, Resolution No. 782 was adopted, entitled: "Resolution of the Board of Directors of East Orange County Water District Declaring Support For the Candidacy of President Doug Davert For The Second Vice-President Seat On the ISDOC Board Of Directors."

#### **4. Workshop – Sewer / Improvement District 1 - Sewer System Policy And Management Overview.**

Ms. OHLUND reviewed and responded to questions regarding a fact sheet in regard to ID 1 as well as a list of 10 attributes of effective utility management as they relate to the goals and objectives within ID 1.

Mr. ARHONTES then reviewed and discussed 11 elements of a sewer system master plan, which the District will need to adopt in January. Ms. OHLUND demonstrated how data importation from OCSD will be used in the Sedaru system for these efforts.

Ms. OHLUND said the Board will need to give direction on maintaining the policy regarding smaller, old restaurants in Tustin that haven't been required to comply with the FOG ordinance but are working with the City to manage FOG. A second issue is how to address requests for sewer connections by a number of septic system owners. President DAVERT said he was agreeable to staff's working on a plan, but not necessarily for the District to finance it. Ms. OHLUND said grant funding availability would be explored.

Director EVERETT left the meeting at this time.

Ms. OHLUND discussed a Browning Street subtrunk that was undersized. Since it had inadvertently been dropped from due diligence information reviewed for the transfer, OCSD was agreeable to providing engineering support, from the reserve.


Also discussed by Ms. OHLUND was retention of two new employees and the ongoing search for a wastewater supervisor. Mr. MENDZER is currently filling in and backup agreements with other agencies will be considered.

6. Adjournment.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the meeting was adjourned at 7:00 p.m., the next regular meeting being Thursday, August 18, 2016, at 5:00 p.m., to be held in the Offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California.

Respectfully submitted,



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Joan C. Arneson